



Mr Vadim Evganievich Kozlov
Director
Federal State Budget Scientific Institution Institute of Pedagogy, Psychology and Social Problems
Isaev Street 12
Kazan, 420039
Russian Federation

3 June 2020

Notification of Changes to Project Plan

Dear Director Kozolov,

As a direct consequence of the ongoing coronavirus pandemic, the Pro-VET project Steering Committee have had to make a number of changes to the project plan. The changes that have been made to date relate to a number of transnational meetings as follows:

1. The transnational meeting planned to take place in Bremen, Germany (17-19 March 2020) has been postponed until September 2020.
2. The transnational meeting planned to take place in Dublin, Ireland (8-11 June 2020) has been cancelled in entirety.

In essence, these changes involve creating a number of alternate options and identifying provisional dates for implementation. For example, the cancellation of the Dublin transnational meeting requires us to reschedule the training that was planned to take place during that meeting. Our current hope is to extend the Bremen and Kazan meetings (whenever they can be arranged) accordingly. Such provisional arrangements will remain under constant review by the Steering Committee and may change several times until such time as it is deemed safe for us to undertake international travel and return to face-to-face contact. In the meantime, all project activities will necessarily be conducted online.

Additionally, it remains unclear at the present time whether our plan to hold a transnational meeting hosted by your institution in October this year will still be viable. Like all other project actions, this will be kept under constant review and negotiation will continue with Professor Tatiana Tregubova accordingly.



In light of these necessary changes, I ask that you authorize your institution's financial management department to make the required changes Pro-VET's budget concerning how and when it is expended. Furthermore, I would request that any further changes that may have to be made by the Steering Committee in this regard be authorized on the strength of the minutes of the proceedings of that body.

Yours Sincerely,



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Project Manager

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